MILLHOUSE ART SOCIETY

ENTRY FORM – EASTER 2022 EXHIBITION - ULLADULLA CIVIC CENTRE
Friday 15th April to Sunday 24th April
9.30am to 4pm daily

ENTRY CLOSES: SUNDAY, 4th April 2022 at 4 pm (this is the closing time for all entries).

Entries are to be left in the entry box at the Gallery. If you live outside the area, entries can be:

- Posted to the Gallery Manager, PO Box 200, Milton NSW 2538.
- Emailed to pr@millhouseartsociety.com – with the subject title **Civic Centre Exhibition entry** and **Your Name,** eg Catherine Murphy. Attach the completed entry form.

ENTRY FEES: **$5.00** per painting - To be paid when your paintings are delivered.
$5.00 per replacement painting following sales. **Please have the correct money when paying fees.**

DELIVERY/PICK UP: Paintings are to be delivered between **8am and 9.00am** on **Good Friday, 15 April 2022.**
Paintings are to be collected at **3 pm** on **Sunday, 24 April 2022.**

YOU MAY ENTER AS FOLLOWS:

- **2 HUNG PAINTINGS – (Max 130cm largest side including frame) per member** Triptych entries are not to exceed 130cm in total.

- **Up to 10 UNHUNG PAINTINGS -** Unhung paintings (including mounts) must fit in a box with maximum width 60cm and must meet the unhung painting guidelines (see framing policy) . Please see examples in the Gallery for reference.

PRICING: To be $50 or more in multiples of $10 **COMMISSION:** 20% on all sales

CONDITIONS OF ENTRY:

All entries must be original, new work, painted in the last 12 months and not previously exhibited at the Civic Centre.

Framing and presentation must be in accordance with the Millhouse Framing Policy. If there is insufficient room to hang all paintings submitted, the Exhibition Manager has the discretion to return paintings and entry fees. The Committee also reserves the right to reject paintings considered unsuitable to hang, that is **do not comply with framing policy**. Please note that by submitting this entry, you agree to your artwork being used in any Millhouse promotion. **All care will be taken with exhibits, but no responsibility is accepted. All entries must be for sale.** Exhibitors must be **financial members** as at date of exhibition opening.

ROSTER: Exhibitors are required to put their names on the roster for duty on **1 FULL day** during the exhibition. The roster, with changes, will be available in the Millhouse Art Gallery kitchen. **If you are unable to do your duty, please arrange for a replacement, update the roster,** then inform Dianne Gee on **0411 291 56. All exhibition enquiries to Ann Rayment - 0409 215 107 or Debra Quartararo 0439 396 061**

For your reference, turn over to record Gallery roster dates, items being entered and replacements. Please bring your copy with you on changeover day and with replacements to record the catalogue numbers allocated. This will help you to track payments for sold items.

New Ideas being trialled at this exhibition

Painting Demonstrations

This year we will be trialling some of our members doing painting demonstrations at the Civic Centre during the exhibition. More details to follow but if you're interested in volunteering to do a demonstration please tick the box and we'll be in touch to arrange details.

Increase Unhung paintings

Our records show that recently we have been selling more unframed works than framed works. This year we will trial having larger numbers of unframed works in the centre of the room and only put framed works on the existing walls.

Volunteers to pack up and set up exhibitions

In order to share the workload we ask that members volunteer for roster duty **AND** a role in setup or pack up as part of exhibiting requirements.

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Please PRINT clearly ☺

NAME		**PHONE Nº**		
ADDRESS		**NSW**	**POST CODE**	
I have entered the following date/s on the Easter 2022 Exhibition – Ulladulla Civic Centre Roster			**1**	**2**
I have volunteered to be on the team for (Please circle):			**setup**	**packup**
I am happy to do a painting demonstration at the gallery (Please Circle):			**yes**	**no**

CAT. Nº	TITLE	HUNG ✓	UNHUNG ✓	MEDIUM	WIDTH CM	HEIGHT CM	PRICE $

Please tick if you agree to have your phone number given to prospective buyers ☐

Total Fees Due $

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ARTIST'S RECORD

Please bring this form with you when entering/replacing paintings to record Gallery Roster dates and allocated Catalogue N^{os} - this will enable you to **TRACK PAYMENTS** when paintings have been sold.

I have entered the following date/s on the Easter 2022 Exhibition – Civic Centre Roster 1 2

If you are unable to do your duty, please arrange for a replacement, amend the roster, then inform Dianne Gee on 0411 291 568.

Notes

Cat. Nº	TITLE	HUNG ✓	UNHUNG ✓	MEDIUM	WIDTH CM	HEIGHT CM	PRICE
							$
							$
							$
							$
							$
							$
							$
							$
							$
							$
							$
							$

REPLACEMENT PAINTINGS

Cat. Nº	TITLE	HUNG ✓	UNHUNG ✓	MEDIUM	WIDTH CM	HEIGHT CM	PRICE
							$
							$
							$
							$
							$